

OPERATIONS – MORNINGS, EVENINGS, WEEKENDS

ABOUT WE-CYCLE

WE-cycle, a 501(c)(3) nonprofit, is committed to providing bike share within the Roaring Fork Valley to be used for around town transportation and as the first/last mile connection to transit. WE-cycle's vision is one in which increased bike and multi-modal transportation use fosters a livable, vibrant, healthy, and environmentally-engaged community.

ABOUT THE POSITION

WE-cycle is seeking a motivated, responsible, independent, and bike-loving individual to perform operations in primarily the Aspen system - with a flexible schedule. Responsibilities include bike redistribution, bike repair, station maintenance, rider and event support.

CORE RESPONSIBILITIES

Operations

- **Bike Balancing** – Ensure a balanced system by moving bikes from station to station primarily by balancing bicycle or electric vehicle.
- **System Health** – Monitor and manage system functionality for duration of shift and complete scheduled bicycle and station maintenance.
- **Rider Support** – Provide professional customer service riders both in person and over the phone.
- **Event Support** – Support WE-cycle events and special service needs with bikes and rider education.

JOB REQUIREMENTS

- **Reliability:** WE-cycle is a transportation system and dependability is crucial to its success. Staff must be responsible for providing a system which riders can rely upon.
- **Organized:** Ability to handle multiple tasks simultaneously.
- **Tech Savvy:** Confidence navigating a variety of computer interfaces and smart phone apps to track and respond to system usage.
- **Flexible:** Highly-adaptable to changing circumstances and willingness to help out.
- **Self-reliant:** Comfort working by oneself for extended hours.
- **Self-motivated:** Willingness to take initiative on various tasks depending on system needs.
- **Articulate:** Strong verbal communication and enjoyment in speaking to people.
- **Patient:** Bike sharing can be a difficult concept to convey and requires calm, thoughtful and varied explanations.
- **Engaging:** WE-cycle is a fun, innovative brand and a dynamic concept. Creativity and new ideas are welcomed.
- **Physical Strength:** Ability to ride upwards of 15 miles a day redistributing bikes on the balancing bike and ability to safely lift 45-lb bikes many times each day.
- **Mission Alignment:** Cyclist and user of public transportation.

DETAILS

- 20 - 32 hours a week. Shifts will include morning, evenings and weekends
- Primary responsibilities in the Aspen System
- Available immediately through November, 2019
- WE-cycle is a drug and alcohol-free work place
- Clean driving record required

COMPENSATION

- Starting wage of \$16.50 / hour. Raises based on mastery of new skills and bi-monthly performance reviews.

APPLY: Send cover letter and resume to jobs@we-cycle.org